



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : JDS HOTEL Address : San Roque, San Jose, Occidental Mindoro TIN : 155-602-537-002	P.O. No. : 2022-12-1217 Date : December 15, 2022 Mode of Procurement : NP LOV
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Occidental Mindoro Date of Delivery : December 19-20, 2022	Delivery Term : FOB Destination Payment Term : 15-30 days upon final inspection
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging for 1 day Year-End Review od SWAD Programs and Implementation Venue: Occidental Mindoro Date: December 19-20, 2022 Check in: December 19, 2022 / 2:00 PM Check out: December 20, 2022 / 12:00 PM Room sharing: 2-3 occupancy per room and has bed per pax with free toiletries and should follow IATF guidelines and protocols Meal schedule Dec. 19: PM snack, Dinner (3:00 PM , 6:00 PM) Dec. 20- Breakfast, AM snack, Lunch (Type & Time of serving: <u>Managed Buffet Meals & Hot Packed Snacks</u> Menu selection: 1. Hotel to submit the Menu (minimum of atleast 2 viands, soup, dessert and beverages) 2. Hotel will submit proposed menu one week before the before the schedule 3. No repeating menu/meals 4. Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters Inclusions: 1. Complimentary use Of 1 function room and Other amenities/ no pillars in the middle Of the room and spacious for the activities 2. Complimentary use of audio-visual and banquet facilities, projector, LCD/White screen, Rostum, Sound system. with 4 wireless microphones, audio jack, whiteboard marker with eraser. extension cord. 3. Free flowing coffee and tea at the function 4. Free use of WIFI internet (high speed internet) 5. Complimentary Welcome Tarpaulin]Backdrop atthe function Complimentary free access to all hotel amenities facilities and outdoor activities with recreational space at least 3 standèy attendant 6. Bathrooms with Hot and Cold Showers with enough toiletries (Towel, tooth paste, soap, shampoo) 7. Hotel to submit the DOT Accreditation Certificate ***nothing follows*** TOTAL APPROVED BUDGET FOR THE CONTRACT: (Php 164,000.00) RFQ No. 2022-12-1234 NP- LOV PURPOSE: Year-End Review od SWAD Programs and Implementation Prepared by: Cathy Victorio	82 74 guaranteed pax	1,950.00	159,900.00
				TOTAL	159,900.00

COMMISSION ON AUDIT
RECEIVED BY: *[Signature]*
DATE: *[Date]*

(Total Amount in Words) **One Hundred Fifty-Nine Thousand Nine Hundred Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Signature over Printed Name of Supplier _____ Date	Very truly yours, <i>[Signature]</i> LEONARDO C. REYNOSO, CESO III Signature over Printed Name of Authorized Official Regional Director
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Fund Cluster : 102 Funds Available : ₱ 159,900.00 <i>[Signature]</i> DANILYN T. GALAN Signature over Printed Name of Chief Accountant/Head of Accounting Accountant III - Accounting Section Head	ORS/BURS No. : 2022-12-6849, 6850, 6851, 6852, 6853 Date of the ORS/BURS: 15 DEC 2022 Amount : ₱ 159,900.00
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DSWD MIMAROPA Region
Entity Name

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Please furnish this Office the following articles subject to the terms and conditions contained herein:

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				TOTAL	159,900.00

(Total Amount in Words) One Hundred Fifty-Nine Thousand Nine Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____
Signature over Printed Name of Supplier

Very truly yours,
Leonardo C. Reynoso
LEONARDO C. REYNOSO, CESO III
Signature over Printed Name of Authorized Official
Regional Director

Date

Fund Cluster : <u>101</u> Funds Available : <u>₱159,900.00</u> Signature over Printed Name of Chief Accountant/Head of Accounting DANILYN T. GALAN Accountant III - Accounting Section Head	ORS/BURS No. : <u>2022-12-0841, 0850, 0851, 0852, 0853</u> Date of the ORS/BURS: <u>15 DEC 2022</u> Amount : <u>₱159,900.00</u>
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Department of Social Welfare and Development
DSWD-GF-010 | REV 01 | 17 AUG 2022



"Serbiyong May Puso Saan Man sa MIMAROPA"

NOTICE OF AWARD

December 14, 2022

ALMIRA JEAN JOLDANERPO
Authorized Representative
JDS HOTEL
San Roque, San Jose, Occidental Mindoro

Dear Ms. Joldanera:

We are pleased to inform you that the RFQ No. 2022-12-1234 NP- LOV for the Board and Loding of the Year-End Review od SWAD Programs and Implementation is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to One Hundred Fifty-Nine Thousand Nine Hundred Pesos Only (Php 159,900.00).

You are therefore required to comply with the Terms and Conditions stated in the PO No. 2022-12-1217 the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

JDS HOTEL

Date: _____



BIDS AND AWARDS COMMITTEE (BAC)**Resolution No. 22-12-0835****BAC RESOLUTION RECOMMENDING NEGOTIATED PROCUREMENT-LEASE OF VENUE AS
MODE OF PROCUREMENT FOR THE BOARD AND LODGING OF THE YEAR-END REVIEW OF
SWAD PROGRAMS AND IMPLEMENTATION AND RECOMMENDING AWARD
(PR NO. 2022-12-1234)**

WHEREAS, on December 9, 2022, the Bids and Awards Committee thru its Secretariat received an approved Purchase Request for the Board and Lodging of the Year-End Review of SWAD Programs and Implementation in Occidental Mindoro;

WHEREAS, the approved Budget for the Contract of the Board and Lodging is One Hundred Sixty-Four Thousand Pesos Only (Php 164,000.00);

WHEREAS, the above mentioned request has been supplemented in the Annual Procurement Plan for FY 2022 as per attached Supplemental Project Procurement Management Plan;

WHEREAS, following the procurement modality, Negotiated Procurement- Lease of Venue (NP-LOV) as supplemented in the CY 2022 Annual Procurement Plan of the Region and pursuant to Annex H of the 2016 Implementing Rules and Regulations (IRR) of the Republic Act (RA) 9184 or the Government Procurement Reform Act, in NP-LOV, *“The BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This, notwithstanding, those who responded through any of the required postings shall allowed to participate. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof;*

WHEREAS, the Procurement Section conducted canvass by sending Request for Quotation to prospective service providers. The RFQ and the proof of invitation are hereto attached as Annex A and made an integral part hereof;

WHEREAS, within the set deadline, three (3) quotations were received by the BAC Secretariat. The quotations received are hereto attached, marked as Annex B and made an integral part hereof;

WHEREAS, a Table of Rating Factor was used as basis for criteria in selecting the right lease of venue;

WHEREAS, three service providers submitted their quotations with the following results;

Service Provider	Total Quote	Remarks
JDS HOTEL	Php 159,900.00	Lowest Calculated and Most Responsive bid, compliant to end-user requirements and with average rate of 91.55%
MAGSAYSAY HILLSIDE RESORT	Php 159,900.00	With in Approved Budget and compliant to end-user requirements
SEASONS HOTEL AND CONVENTION CENTER	Php 162,360.00	With in Approved Budget and compliant to end-user requirements

WHEREAS, the lowest bidder JDS Hotel was evaluated based on the Rating Factor and passed with the rate of 91.55%;


WHEREAS, the Bids and Awards Committee have carefully checked and assessed the compliance of JDS Hotel based on the end user’s requirements;

WHEREAS, JDS Hotel responsive and compliant based on end user's requirements;

NOW, THEREFORE, in light of the foregoing considerations, **WE**, the Bids and Awards Committee, hereby **RESOLVE** as it hereby **RESOLVED**;

1. To recommend the Alternative Mode of Procurement Thru Negotiated Procurement- Lease of Venue to the Head of the Procuring Entity (HOPE);
2. To recommend the approval of award to **JDS Hotel**, as the Lowest Calculated and Most Responsive Bidder for the **Board and Lodging** of the **Year-End Review of SWAD Programs and Implementation in Occidental Mindoro** in the amount of **One Hundred Fifty-Nine Thousand Nine Hundred Pesos Only (Php 159,900.00)**;

RESOLVED this 14th day of December 2022 at Manila, Philippines


JAMUEL P. BALBABOCO
 BAC Member

IMEE C. VILLANUEVA
 BAC Member

MARICEL DELA VEGA-URDAS
 BAC Member

PATRICK G. JARMIN
 Alternate BAC Member



KHEEN MICHAEL SE
 Alternate BAC Member

MIRAMELINDA O. LEUTERIO
 Alternate BAC Member

EDITHA B. OCAMPO
 BAC Vice Chairperson


GENELIZA Q. GABILAN
 BAC Chairperson

() Approved () Disapproved



LEONARDO C. REYNOSO, CESO III
 Regional Director
 Head of Procuring Entity

Purpose: Year-End Review of SWAD Programs and Implementation

Item No.	Qty	Unit	Purchaser's Requirements	SEASONS HOTEL AND CONVENTION CENTER		JDS HOTEL		MAGSAYSAY HILLSIDE RESORT	
				Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
1	82	pax	Board and Lodging for 1 day						
			Year-End Review of SWAD Programs and Implementation						
			Venue: Occidental Mindoro						
			Date: December 19-20, 2022	980.00	80,360.00				
			Check in: December 19, 2022 / 2:00 PM						
			Check out: December 20, 2022 / 12:00 PM						
			Room sharing: 2-3 occupancy per room and has bed per pax with free toiletries and should follow IATF guidelines and protocols						
			Meal schedule	1,000.00	82,000.00				
			Dec. 19: PM snack, Dinner (3:00 PM, 6:00 PM)						
			Dec. 20- Breakfast, AM snack, Lunch (
			Type & Time of serving: <u>Managed Buffet Meals & Hot Packed Snacks</u>						
			Menu selection:						
			1. Hotel to submit the Menu (minimum of atleast 2 viands, soup, dessert and beverages)						
			2. Hotel will submit proposed menu one week before the before the schedule						
			3. No repeating menu/meals						
			4. Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters						
			Inclusions:						
			1. Complimentary use Of 1 function room and Other amenities/ no pillars in the middle Of the room and spacious for the activities						
			2. Complimentary use of audio-visual and banquet facilities, projector, LCD/White screen, Rostum, Sound system, with 4 wireless microphones, audio jack, whiteboard marker with eraser, extension cord.						
			3. Free flowing coffee and tea at the function						
			4. Free use of WIFI internet (high speed internet)						
			5. Complimentary Welcome Tarpaunt/Backdrop atthe function, Complimentary free access to all hotel amenities facilities and outdoor activities with recreational space at least 3 standby attendant						
			6. Bathrooms with Hot and Cold Showers with enough toiletries (Towel, tooth paste, soap, shampoo)						
			7. Hotel to submit the DOT Accreditation Certificate						
			nothing follows						
			TOTAL APPROVED BUDGET FOR THE CONTRACT:						
			One Hundred Sixty-Four Thousand Pesos Only						
			(Php 164,000.00)						
			TOTAL	162,360.00		159,900.00		159,900.00	

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on December 14, 2022 and recommends to be awarded to JDS Hotel as the lowest calculated bid

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|---------------------------------------|---|---|--------------------------------------|------------------------------------|
| JAMUEL P. BALBABOCO
Member | IMEE C. VILLANUEVA
Member | MARICEL F. DELA VEGA-URDAS
Member | EDITHA B. OCAMPO
Vice Chairperson | GENELIZA Q. GABILAN
Chairperson |
| PATRICK G. JARMIN
Alternate Member | KHEEN MICHAEL G. SE
Alternate Member | MIRAMELINDA O. LEUTERIO
Alternate Member | | |

Approved by:

 LEONARDO C. REYNOSO, CESO III
 Regional Director